

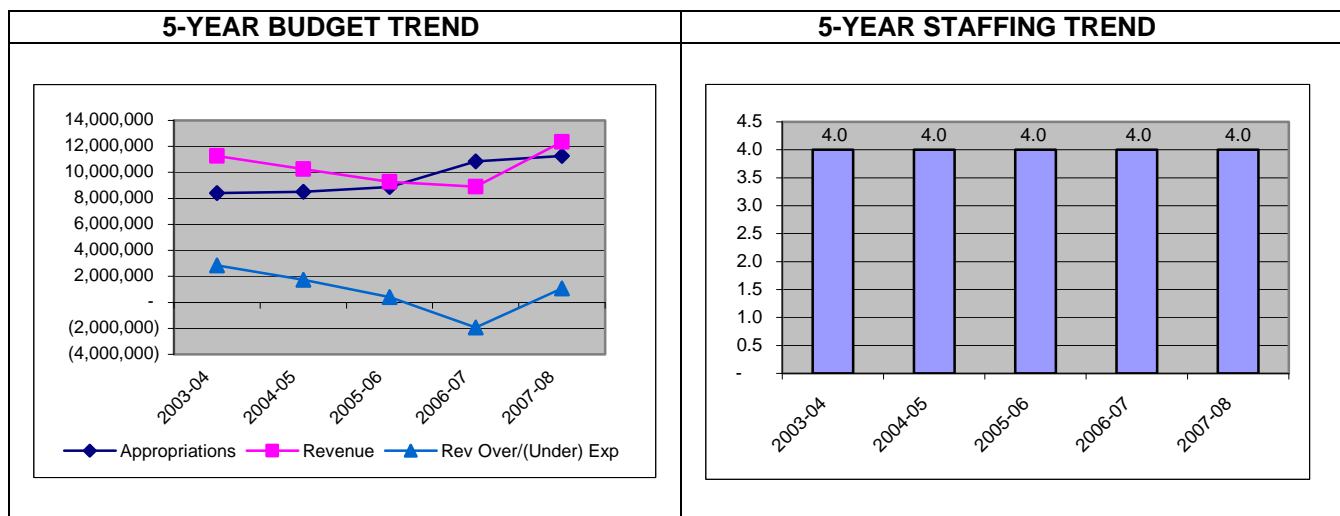
## Motor Pool

### DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

### BUDGET HISTORY



### PERFORMANCE HISTORY

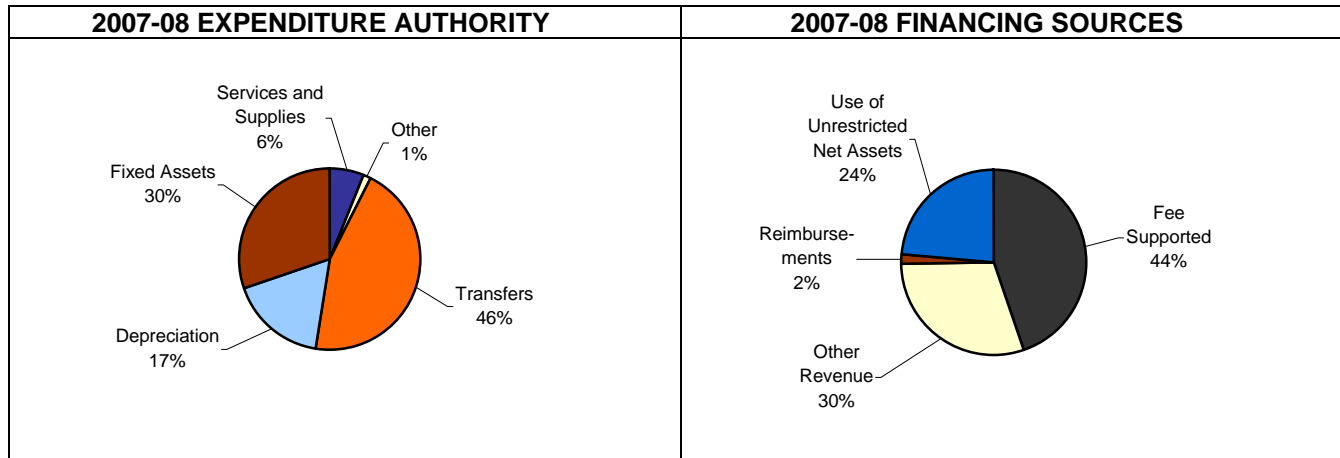
	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Modified Budget	2006-07 Actual
Appropriation	7,759,529	9,656,163	10,235,900	10,846,488	11,059,794
Departmental Revenue	10,940,288	9,604,368	9,081,927	8,902,688	11,334,246
Revenue Over/(Under) Exp	3,180,759	(51,795)	(1,153,973)	(1,943,800)	274,452
Budgeted Staffing				4.0	
Fixed Assets	3,663,990	2,647,463	3,032,580	4,400,000	4,131,273
Unrestricted Net Assets Available at Year End	11,756,484	11,152,970	7,200,860		7,475,312

In 2006-07, services and supplies appropriation was more than the modified budget due primarily to the installation of global positioning system (GPS) units in Motor Pool vehicles.

Revenue variances are due to timing issues in the 2006-07 budgeting process. The 2006-07 final budget was adopted before Fleet Management's 2006-07 rates were approved. Upon approval, Motor Pool rates increased to adequately fund the vehicle replacement reserve and to provide sufficient operating revenue to pay for rising fuel and maintenance costs. Due to the aforementioned timing issue, the Motor Pool revenue budget had to be created using prior year rates and, therefore, was understated.



## ANALYSIS OF FINAL BUDGET



GROUP: Public and Support Services  
DEPARTMENT: Fleet Management  
FUND: Motor Pool

BUDGET UNIT: IBA VHS  
FUNCTION: General  
ACTIVITY: Other General

	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Actual	2006-07 Final Budget	2007-08 Final Budget	Change From 2006-07 Final Budget
<b>Appropriation</b>							
Salaries and Benefits	191,481	167,767	188,438	212,044	216,709	228,896	12,187
Services and Supplies	249,154	458,794	790,749	577,676	392,633	999,968	607,335
Central Computer	1,871	2,409	3,319	4,149	4,576	4,200	(376)
Transfers	5,581,409	4,905,681	6,810,439	7,188,379	6,904,116	7,470,556	566,440
Total Exp Authority	6,023,915	5,534,651	7,792,945	7,982,248	7,518,034	8,703,620	1,185,586
Reimbursements	(322,609)	(108,208)	(108,137)	(248,279)	(126,151)	(280,500)	(154,349)
Total Appropriation	5,701,306	5,426,443	7,684,808	7,733,969	7,391,883	8,423,120	1,031,237
Depreciation	2,058,223	2,229,720	2,551,092	2,700,000	2,706,667	2,850,000	143,333
Operating Transfers Out	-	2,000,000	-	625,825	747,938	-	(747,938)
Total Requirements	7,759,529	9,656,163	10,235,900	11,059,794	10,846,488	11,273,120	426,632
<b>Departmental Revenue</b>							
Use of Money and Prop	202,924	233,205	325,106	318,538	143,000	218,000	75,000
Current Services	7,889,617	6,543,950	5,748,766	6,311,587	5,959,209	7,384,800	1,425,591
Other Revenue	2,327,753	2,470,309	2,470,171	4,198,672	2,770,479	4,343,500	1,573,021
Other Financing Sources	519,994	356,904	528,684	505,449	30,000	400,000	370,000
Total Revenue	10,940,288	9,604,368	9,072,727	11,334,246	8,902,688	12,346,300	3,443,612
Operating Transfers In	-	-	9,200	-	-	-	-
Total Financing Sources	10,940,288	9,604,368	9,081,927	11,334,246	8,902,688	12,346,300	3,443,612
Rev Over/(Under) Exp	3,180,759	(51,795)	(1,153,973)	274,452	(1,943,800)	1,073,180	3,016,980
Budgeted Staffing					4.0	4.0	-
<b>Fixed Assets</b>							
Equipment	8,297	23,553	-	-	-	-	-
Vehicles	3,655,693	2,623,910	3,032,580	4,131,273	4,400,000	5,000,000	600,000
Total Fixed Assets	3,663,990	2,647,463	3,032,580	4,131,273	4,400,000	5,000,000	600,000

Salaries and benefits of \$228,896 fund 4.0 positions and increase by \$12,187 to reflect increased workers' compensation charges, MOU, and retirement rate adjustments.

Services and supplies of \$999,968 include \$485,000 for risk management charges, \$125,000 for COWCAP charges, \$67,000 for the purchase of GPS units for existing motor pool vehicles, and \$69,000 to implement a program to install new decals and logos on county vehicles to improve public relations, safety and awareness. The increase of \$607,335 is due mainly to rising costs for liability insurance and COWCAP charges.

Transfers of \$7,470,556 are payments to the Garage budget unit for gasoline, maintenance, and repair costs for Motor Pool vehicles. The increase of \$566,440 is due mainly to rising fuel costs.



Reimbursements of \$280,500 include reimbursements from other county departments for vehicle purchases. The increase of \$154,349 is due to additional vehicles purchased for and used by the Garage.

Revenue increased by \$3,443,612. Interest revenue increased \$75,000 due to a higher than expected cash balance. Current services and other revenues increase a combined total of \$2,998,612 due to inflationary motor pool rate adjustments in 2006-07 and 2007-08. The 2006-07 final budget was adopted before Fleet Management's 2006-07 rates were approved by the Board. Due to this timing issue, these revenue increases reflect adjustments for 2006-07 and 2007-08. Revenue from other financing sources increased \$370,000 because gains on the sale of surplus county vehicles are higher. This can be attributed, in part, to the effectiveness of replacement policies recently implemented.

The budget for vehicle purchases is increasing by \$600,000 because based on the vehicle replacement policy, the number of vehicles to be purchased in 2007-08 will increase. These purchases will also increase the number of Motor Pool vehicles classified as ultra low emission vehicles (ULEV).

PERFORMANCE MEASURES			
Description of Performance Measure	2006-07 Projected	2006-07 Actual	2007-08 Projected
Percentage of Motor Pool vehicles classified as ULEV or better.	35%	32%	45%

